Table of Contents

Affidavit - Caterer's Permit		- 1
Affidavit - Bona Fide Restaurants		2
Application - ABO Statement of Clarification	- —	3
Application - Private/Promotional Party Permit		4
Application - SOB License Conviction Supplement		5
Application - SOB Employee Card		6
Application - SOB License		8
Application - SOB Share Affidavit		10
Application - SOB License Specified Criminal Activity Information Sheet		12
SOB Dual Purpose Business Percentage Estimate – – – – – – – – – –	- —	15
Application - Alcoholic Beverage Unit Special Event Alcohol Permit $-\!-\!-\!-$	_	14
Application - Private Club Sunday Sales	_	17
Application - Bona Fide Private Party Held on Sundays	_	18
Application - Sunday Only Special Sporting Event	· —	19



AFFIDAVIT OF 70/30 FOR CATERER'S PERMIT



In accordance with Shreveport City Code Sec 10-53, this affidavit will be accomplished and submitted with the Retail Liquor License/Caterer's permit renewal application. **Figures will include sales for any catered events for the 12 whole months prior to the application date.** The affidavit and renewal application must be submitted at least 30 days prior to the expiration date shown on the current license. Failure to do so will result in the assessment of late fees and/or suspension of the permit.

BUSINESS NAME	
ADDRESS	
RETAIL PERMIT ISSUED TOADDRESS	
TOTAL FOOD SALES:	PERCENTAGE
TOTAL ALCOHOL SALES:	PERCENTAGE
OTHER SALES: (Tobacco/souvenirs etc.)	PERCENTAGE
TOTAL GROSS SALES:	TOTAL
PREPARED BY: NAME:	
ADDRESS:	
PHONE #:	
IF CPA/LICENSE #:	
OWNER'S SIGNATURE	DATE
Sworn to and subscribed before me this	_day of20
Notary Public's Signature and Seal	



AFFIDAVIT OF 60/40 REQUIREMENT FOR BONA FIDE RESTAURANTS



In accordance with Shreveport City Code Sec 10-52 (c), this affidavit will be accomplished and submitted with the Retail Liquor License renewal application. Figures will include sales for the 12 whole months prior to the application date. The affidavit and renewal application must be submitted at least 30 days prior to the expiration date shown on the current license. Failure todo so will result in the assessment of late fees and/or suspension of the permit. NOTE: THIS FOR IS REQUIRED FOR BONAFIDE RESTAURANTS ONLY. IF YOUR BUSINESS IS NOT CLASSIFIED AS A BONAFIDE RESTAURANT, DISREGARD THIS FORM. Refer questions to the ABO Office at 673-6140.

BUSINESS NAME		
ADDRESS		
RETAIL PERMIT ISSUED TO	PERMIT #	
ADDRESS		
TOTAL FOOD SALES:	PERCENTAGE	
TOTAL ALCOHOL SALES:	PERCENTAGE	
OTHER SALES: (Tobacco/souvenirs etc.)	PERCENTAGE	
TOTAL GROSS SALES:	TOTAL	
PREPARED BY: NAME:		
ADDRESS:		
PHONE #:		
IF CPA/LICENSE #:		
OWNER'S SIGNATURE	DATE	
Sworn to and subscribed before me this	day of	20
Notary Public's Signature and Seal	Form approved by Sh	reveport Chief of Police



SHREVEPORT POLICE DEPARTMENT ABO Application Statement of Clarification



By placing your initials by each item you acknowledge understanding and compliance with that item. Please circle appropriate response where required.

1. I understand that all criminal arrests , including DWIs , the application.	must be listed on
2. I <u>have/have never</u> been arrested by any city, state or fed enforcement agency. This includes any summons to appear	
3. If I have been arrested, regardless if I was convicted or all arrests on the application.	not, I have listed
4. I <u>have/have never</u> been convicted of a criminal offense is country.	n any city, state or
5. I <u>am/am not</u> on probation or parole at this time	
6. I understand that falsification of this document is a crim may be the basis for my arrest .	inal offense and
7. I understand that falsification of this document will result revocation of my ABO card .	It in the denial or
8. I understand that my fingerprints will be checked for an activity.	ny possible criminal
9. I understand that if the application is denied that the appl be refunded .	ication fee will not
Signature of applicantInitials	Date
Initials of ABO Employee/WitnessDate_	



SHREVEPORT POLICE DEPARTMENT ALCOHOLIC BEVERAGE UNIT

PRIVATE/PROMOTIONAL PARTY PERMIT \$25.00



PRIVATE PART	Y PROMOT	IONAL EVENT		
CITY OWNED BUILDING COMMERCIAL OWNED COMMERCIAL OWNED CONTENT				
HIGH CONTENT	DATE APPI	LICATION RECEIVE	ED	
NAME OF APPLICANT				
ADDRESS:		PHONE #_		
SOCIAL SECURITY #:				
LOCATION OF EVENT/BUSINESS NAME:_				
ADDRESS:				
DATE OF EVENT:E				
NAME OF HOST OR SPONSORING ORGANI	(ZATION:			
ADDRESS:		PHONE#		
WHAT TYPE OF EVENT?		HOURS OF EVE	NT	
Signature of the applicant certifies that all information provided is correct to the best of their knowledge and the following restrictions are understood and will be complied with. 1. Event cannot be open to public 2. Absolutely no alcohol sales 3. No cover charge, dues, fees or other emolument is charged or collected 4. Consumption of alcoholic beverages is not used to attract or induce customers 5. Guest list must accompany private party application and only guests on the list may attend the party 6. Party will be limited to the hours the business is zoned to be open but in no case will exceed 12 midnight SIGNATURE OF APPLICANT DATE				
SIGNATURE OF APPLICANT		DAIE		
<u>C</u>	HIEF OF POLI	CE		
APPROVED DATE		DATE	DISAPPROVED	

SOB LICENSI	E APPLICATION CONVICTION	SUPPLEMENT
Applicant's name (printed):	Last First	MI
	Charge(s) Parole/Probation	
	Charge(s)	Date:
	Parole/Probation	
Results: Prison/Jail (release date)_	Charge(s)Parole/Probation	(release date)
Arrested by: (Agency) Results: Prison/Jail (release date)	Charge(s) Parole/Probation	Date:
Arrested by: (Agency) Results: Prison/Jail (release date)	Charge(s)Parole/Probation	Date:
Arrested by: (Agency) Results: Prison/Jail (release date)	Charge(s) Parole/Probation	Date:
Additional information:		
Applicant's signature:		Date:Attach to application



SHREVEPORT POLICE DEPARTMENT Sexually Oriented Business Employee Card Application



SOB Office Use Only]
Card Number	
Date Received	
APPLICATION MUST BE FILLED OUT COMPLETE]

Complete name of applicantPhone #						
Address		City	y		st, First MI State	ZIP
Mailing Address (If d	ifferent)		_City		State	ZIP
Alias or other names	used in the precedi	ng five (5) yea	rs			
PERSONAL INFORM	MATION:					
Sex	Race	Eyes		Hair	Build	Complexion
Female Male Glasses Yes No	Asian Black Hispanic Indian White	Black Blue Brown Green Hazel		Black Blonde Brown Grey Red	Thin Medium Stocky Muscular Obese	Light Medium Dark Freckled Scarred
HeightWei	ghtDate (Of Birth/		AgeP	lace of Birth	
Drivers License or ID N	Number			StateS.	S.#	City/State
EMPLOYMENT INFOR	MATION:					
Name of Business				Pr	none #	
Address				Yo	ur Position	
	<u>C</u> H	IIEF OF PO	LICE			Right Thumb Print Only
Appr	roved			Disapproved		
Date		Da	ate			
					Form approved by Chief of Police	

Chapter 72 of the S five (5) years?	hreveport Code of Ordin	nance (see Specified Crin propriate sections below.	contest) to a specified crimina ninal Information Sheet for deta ALL APPLICABLE ARRESTS	ails) within the in the past
Arrested by: (Age	ncy)	Charge(s)_		Date:
Conviction Type		☐ Felony	☐ Both	
Results: Priso	n/ Jail (release date)		Parole/Probation (release date)	
Other: Explain				
Arrested by: (Age	ncy)	Charge(s)_		Date:
Conviction Type	Misdemeanor	Felony	☐ Both	
Results: Priso	n/Jail (release date)	□P	arole/Probation (release date)	
Other: Explain				
Arrested by: (Age	ncy)	Charge(s)_		Date:
Conviction Type	Misdemeanor	Felony	Both	
Results: Prison	n/ Jail (release date)		Parole/Probation (release date)	
Other: Explain				
Arrested by: (Age	ncy)	Charge(s)_		Date:
Conviction Type	Misdemeanor	Felony	Both	
Results: Prison	n/ Jail (release date)		Parole/Probation (release date)	
Other: Explain				
any state, or by any prior to the applica Business ordinance	political subdivision of tion, or been convicted on s by this or any other s	any state, authorized to i	exually Oriented Business issue issue permits or licenses, revol ed against him involving violat or by the United States within	ked within two years ion of Sexually Oriented
		CERTIFICATION BY A	ADDI-IC ANT	
requirement set fort Oriented Business I arrests on this appli outstanding arrest answers which I hav	h in the Sexually Orienton Employee Card. I verify ication . I also understa warrants. With this know we given are true and con	misstatement or suppresed Business Ordinance is I have read the Specified and that I will be fingerpringledge, I certify I have rearrect to the best of my known as I was a suppression of the best of	ssion of fact in this application s grounds for the denial of this d Criminal Information Sheet ar nted and checked for possible ad each question contained on nowledge.	request for a Sexually and listed all applicable criminal history and any this application and the
Date		əiyileu		······



SHREVEPORT POLICE DEPARTMENT

SEXUALLY ORIENTED BUSINESS LICENSE APPLICATION

Application for _		
••	Year	



	Office Only			
Initial Application	Post mark date/initials/			
Renewal Application	ABO Office Only			
Supplement Application (Used for Information Chan	ge) Date received/initials/			
Application must be filled Application for:	d out completely ("X" all that apply)			
Type I License: Adult Cabaret Adult Motel \$1000.00 Adult Motion Picture Theater	*			
Type II License: Adult Bookstore Adult Novelty \$100.00	Store Adult Video Store Semi-nude Modeling Studio			
Type III License: Dual Purpose Business \$100.00				
Business category: Corporation Partnership	Limited Liability Corporation (LLC) Individual			
If owner change: Previous Owner:	Name of business:			
Name of business:	Phone#			
Address:City	StateZIP			
Mailing Address:City	StateZIP			
Permit issued to: Phone#				
(If different from business name)				
Mailing Address:City	StateZIP			
Name of Manager:	Phone#(Home)			
AddressCity	StateZIP			
Social Security #:DOI	B:			
Any other name(s)used in the previous 5 years				
CHI	IEF OF POLICE			
APPROVED	DISAPPROVED			
Date	Date FORM APPROVED BY CHIEF OF POLICE			

Owner(s)Full Name:		Maiden name:	
(La Any other name (s) used in the past	st, First MI) five years		
Address:	City	State	ZIP
Social Security:	DOB:	Race	Sex
Owner(s)Spouse Full Name:	/Look First MIN	Maiden name:	
Any other name (s) used in the past	five years		
Address:	City	State	ZIP
Social Security:	DOB:	Race	Sex
	QUESTIONS PERTAIN TO BOTH A	PPLICANT AND SPOUS	E
Have you been convicted or plea Chapter 72 of the Shreveport Code of five (5) years? If so, fill out the Check all blocks that apply to your	f Ordinance (see Specified Crimina he appropriate sections below. AL	al Information Sheet for L APPLICABLE ARRES	details) within the in the past TS MUST BE LISTED.
Arrested by: (Agency)	Charge(s)		Date:
Results: Prison/Jail (release dat	e)Paro	le/Probation (release da	ate)
Other: Explain			
Arrested by: (Agency)	Charge(s)		Date:
Results: Prison/ Jail (release da Other: Explain	te)Pard	ole/Probation (release d	late)
2. Have you had a license, permit or any state, or by any political subdivis prior to the application, or been conbusiness ordinances by this or any application? If so, explain:	sion of any state, authorized to issuricted or had a of court rendered a other state or local government or	ue permits or licenses, r gainst him involving v by the United States wi	revoked within two years iolation of Sexually Oriented
This is to certify that I understand th requirement set forth in the Sexually verify I have read the Specified Crimi fingerprinted and checked for possib have each question contained on this my knowledge.	Oriented Business Ordinance is gr nal Information Sheet and listed all le criminal history and any outstar	on of fact in this applica rounds for the denial of I applicable arrests. I a Inding arrest warrants. W	this request for a permit. I lso understand that I will be /ith this knowledge, I certify I
Date:Signed		Title	

STATE OF LOUISIANA PARISH OF CADDO

2.

SEXUALLY ORIENTED BUSINESS SHARE AFFIDAVIT

BEF	ORE ME the undersigned Notary Public,
appe the	ared who after being duly sworn did depose and state: He/she is an officer, director, stockholder, or owner of shares, which represents% of the total shares of corporation being the same as that which has applied for a license to
	ate a sexually oriented business at, Shreveport, Caddo Parish,
Loui licen	siana and that he/she meets all the requirements for the issuance of the said sexually oriented business se(s) set forth in Section 72-5 of City of Shreveport Code of Ordinances, including specifically the wing:
1.	Is more than twenty-one (21) years of age.
2.	Has provided information as required by Section 72-4 for issuance of a license and has answered all questions or request for information on the application form.
3.	Has paid any taxes, fees or charges due to the City by the applicant or his or her business
4.	Has not been shown to have committed a violation of Section 72-7(a), Section 72-10(b), Section 72-18(a), (b), or (c) of this chapter within the previous year.
5.	The Sexually Oriented Business premises are in compliance with the interior configuration requirements of this chapter and are in compliance with locational requirements established in the applicable zoning regulations or will be so within the prescribed time frame.
6.	Has not been convicted of a specified criminal activity, as defined in this chapter.
7.	An applicant, or the entity in which an applicant has a controlling interest, is the owner of the premises or the tenant under a bona fide written lease therefor.
8.	An applicant, or an entity in which an applicant has a controlling interest, has not had a license or permit to operate an Sexually Oriented Business issued by the United States, any state, or by any political subdivision of a state, authorized to issue permits or licenses, revoked within two years prior to the application and or has not been convicted or had a judgment of a court of competent jurisdiction rendered against him involving violation of Sexually Oriented Business ordinances by this or any other state or local government or by the United States for two years prior to this application.
_	Is not the spouse of a person whose application for a Sexually Oriented Business license whose it or license has been denied or revoked, unless judicially separated; provided, however, that in any case:
	1. The application shall not be denied solely on the basis of the age of the ineligible spouse;

A conviction of the spouse of a specified criminal activity shall not be cause for

denial of a license if and only if:

- (a) The applicant had state and local permits prior to the conviction; and
- (b) The applicant had a regime of separation of property, pursuant to applicable Louisiana law, and is the owner of the premises or has a bone fide written lease therefor, or the owner owns the premises as the applicant's separate property pursuant to applicable Louisiana law.

Notary Public

Applicant's signature

Witness

Witness

Sworn to and subscribed before me, Notary Public, this _____ day of ______, 20____.

Shreveport Police Department Sexually Oriented Business License Application Specified Criminal Activity Information Sheet

Specified Activity means any one of the following offences:

La. R.S. 14:41-43.5 (rape and sexual battery offenses); La. R.S. 14:80-81.2 (sexual offenses affecting
minors); La. R.S. 14:82-86 (offenses concerning prostitution); La. R.S. 14:104-6.1 (offenses concerning
disorderly places and obscenity); La. R.S. 14: 281-284 (operating places of prostitution, voyeurism); La.
R.S. 40:961, et seq. (Uniform Controlled Dangerous Substances Law); engaging in organized criminal
activity relating to a sexually oriented business, specifically La. R.S. 14:230 (money laundering) La. R.S.
33:2845 (tax evasion); criminal attempt, conspiracy or solicitation to commit any of the foregoing offenses;
or offenses in other jurisdictions that, if the acts would have been committed in Louisiana, would have
constituted any of the foregoing offenses; for which:

- 1. less than two years have elapsed since the date of conviction or the date of release from confinement imposed for the conviction, whichever is the later date, if the conviction is of a misdemeanor offense;
- 2. less than five years have elapsed since the date of conviction or the date of release from confinement for the conviction, whichever is the later date, if the conviction is of a felony offense; or
- 3. less than five years have elapsed since the date of the last conviction or the date of release from confinement for the last conviction, whichever is the later date, if the convictions are of two or more misdemeanor offenses or combination of misdemeanor offenses occurring within any 24-month period.

Attention All SOB Applicants

Shreveport Police Department
Sexually Oriented Business License / Employee Card Application
Specified Criminal Activity Information Sheet

Specified Activity means any one of the following offences:

La. R.S. 14:41-43.5 (rape and sexual battery offenses); La. R.S. 14:80-81.2 (sexual offenses affecting minors); La. R.S. 14:82-86 (offenses concerning prostitution); La. R.S. 14:104-6.1 (offenses concerning disorderly places and obscenity); La. R.S. 14: 281-284 (operating places of prostitution, voyeurism); La. R.S. 40:961, et seq. (Uniform Controlled Dangerous Substances Law); engaging in organized criminal activity relating to a sexually oriented business, specifically La. R.S. 14:230 (money laundering) La. R.S. 33:2845 (tax evasion); criminal attempt, conspiracy or solicitation to commit any of the foregoing offenses; or offenses in other jurisdictions that, if the acts would have been committed in Louisiana, would have constituted any of the foregoing offenses; for which:

- 1. less than two years have elapsed since the date of conviction or the date of release from confinement imposed for the conviction, whichever is the later date, if the conviction is of a misdemeanor offense;
- 2. less than five years have elapsed since the date of conviction or the date of release from confinement for the conviction, whichever is the later date, if the conviction is of a felony offense; or
- 3. less than five years have elapsed since the date of the last conviction or the date of release from confinement for the last conviction, whichever is the later date, if the convictions are of two or more misdemeanor offenses or combination of misdemeanor offenses occurring within any 24-month period.



SHREVEPORT POLICE DEPARTMENT ALCOHOLIC BEVERAGE UNIT

SPECIAL EVENT ALCOHOL PERMIT

SHREVEPORT

City owned building High Low Non-profit organization High Low City Council approval req. High Low Resolution Number			
Festival Plaza			
Sunday Permit (\$25.00 additional fee for each Sunday) Dates required:			
1/			
EVENT INFORMATION			
Location of event:			
Address:thru			
Inclusive date(s) of event:/ THROUGH/			
Sponsoring organization or person:			
Address:Phone #			
PERSONAL INFORMATION			
Name of applicant:DOB			
Address:Phone #			
Sex: Male Female Race Social Security #			
Name of Applicant's spouse:DOB			
Address:Phone #			
Sex: Male Female RACE:Social Security #			
CHIEF OF POLICE			
APPROVED DISAPPROVED DATE DATE			



SHREVEPORT POLICE DEPARTMENT Sexually Oriented Business Dual Purpose Business Percentage Estimate



I,	, applicant for the Sexually Oriented Business Licens	se
for	, at	
hereby es	mate that the adult oriented material in above mentioned business devotes approximate	ly
	_% of the interior sales or display space of the business. I further understand that the Chi	ef
of Police	may request a measurement be conducted by the Zoning Administrator. If th	at
measuren	ent reveals the total percentage of retail space does not meet the requirements as outline	ed
in Section	72 of the Shreveport Code of Ordinances, you will be required to reconfigure the busine	SS
to meet th	requirements or the Sexually Oriented Business License may be suspended or revoke	d.
Date	Signature	

BACKGROUND INFORMATION QUESTIONS APPLY TO BOTH APPLICANT AND SPOUSE Have you ever been convicted of a felony?_____If so, where and what were the charges?____ ______. Did you receive a pardon?__ Have you ever been convicted of prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, letting a disorderly place, possessing or dealing in narcotics ? If so, where and what were the charges? Have you had an license or permit to sell or deal in alcoholic beverages revoked within one year of this application?_____ If so, where__ Have you been convicted or had a judgement rendered against you for any violation involving alcoholic beverages within one (1) year prior to this application? If so, where and what were the charges?__ Have you ever been convicted for violating any provision of Beer or Liquor permit laws of this state or local authorities? Is so, where and what were the charges?_ Have you ever used any other name other than the one provided?_____If so, give details. Where used Date ADDITIONAL INFORMATION:___ CERTIFICATION BY APPLICANT: This is to certify that I understand that any misstatement or suppression of fact in this application or violation of any requirement set forth in the Alcoholic Beverage Ordinance is grounds for the denial of this request for a permit. I also understand that I will be checked for possible criminal history and outstanding warrants. With this knowledge, I certify I have read each question contained on this application and that the answers which I have given are true and correct to the best of my knowledge. I also certify I have read and understand all the applicable laws and ordinances of the City of Shreveport. DATE:____SIGNED__ TITLE__



CITY OF SHREVEPORT SHREVEPORT POLICE DEPARTMENT PRIVATE CLUB SUNDAY SALES APPLICATION



Fee \$250.00

BUSINESS NAME	
ADDRESS	
RETAIL PERMIT ISSUED TO	PERMIT #
ADDRESS	
EXPIRATION DATE OF RETAIL PERMI	T
By signing this application, you signify that outlined in Section 10-181 concerning Sunda	you understand and will comply will the provisions ay liquor sales for a Bonafide Private Club.
OWNER'S SIGNATURE	DATE
APPROVAL:	_DISAPPROVAL:
Chief of Police or his Designated Representative	Chief of Police or his Designated Representative
DATE:	_DATE:

Form approved by the Chief of Police



APPLICATION FOR BONA FIDE PRIVATE PARTY HELD ON SUNDAYS SHREVEPORT POLICE DEPARTMENT Price \$100.00



RETAIL LIQUOR DEALER

SEC 10-182 (Revised)

PERMIT NUMBER	DATE		
NAME OF APPLICANT	SSAN	DOB	
BUSINESS NAME			
BUSINESSADDRESS			
HOST			
HOME ADDRESS			
NUMBER OF INVITED GUESTS	MAXIMUM OCCUPA	NCY OF BUSINESS	
DATE/HOURS OF PARTY			
Original alphabetized guest list provided wit	h application? YES	NO	
Sunday Private Party Number	(Only ten (10) allowed	per calendar year)	
By placing my signature below, I acknow following restrictions.	ledge understanding of	and will comply with the	
 An original alphabetized guest list must be with the application Only persons on that guest list will be allowed. The number of invited guests will not exceed. The host will be present during the duration The applicant is responsible for ALL propared any violations will be considered a very support of the propagation. 	wed entry. eed the maximum occup on of the party. visions set forth in Chap	ancy for the business. ter 10, Code of Ordinance,	
	SIGNATURE OF AP	PLICANT DATE	
APPROVED_	DISAPPROVED		
Chief of Police or Designated Representative		Chief of Police or Designated Representative	



APPLICATION FOR SUNDAY ONLY SPECIAL SPORTING EVENT SHREVEPORT POLICE DEPARTMENT Price \$200.00



RETAIL LIQUOR DEALER		SEC 10-185		
PERMIT NUMBER		DATE		
	IE OF LICANT	SSAN	DOB	
BUSI	INESS NAME			
	INESS RESS			
HOS'	T			
HOM ADD	IE RESS		PH#	
SPOI	RTING EVENT NAME			
DAT	E/HOURS OF EVENT/			
-	lacing my signature below, I acknowled wing restrictions. The event in a nationally sponsored		- •	
2.	event The event hours will not start prior midnight.	to 12:00 noon and	l finish no later than 12:00	
3. The applicant is responsible for ALL provisions set forth in Chapter 10, Coo Ordinance, and any violations will be considered a violation against the app Retail Liquor Permit				
	SIGNATURE OF APPLICANT	DATE		
APP:	ROVED	_DISAPPROVED	<u> </u>	
	Chief of Police or Designated Representative		Chief of Police or Designated Representative	